

# Randolph Forest Commission

## MINUTES

**Date:** Sept 2, 2015  
**Location:** Randolph Town Hall  
**Members Present:** John Scarinza – Chairman, Mark Kelley, Doug Mayer, Jeff Parker, Walter Graf and Alternate, David Willcox  
**Others Present:** Michelle Cormier

The Chairman called the meeting to order at 7:14 PM

- I. Minutes of the August 2015 meeting were read and approved.
- II. Dirt to Trees to Wildlife (DTW) will be providing a contract for work they will be doing with the Randolph Community Forest (RCF) which the RCF is sponsoring. Since the work was approved in principal at the August RCF meeting, the contract will be circulated among the commissioners for review and comment. A motion was made by Mark Kelley, seconded by Doug Mayer, and approved to allow John Scarinza to sign the contract after any and all comments are received.
- III. Proposals for the two bids received to tap the maple orchard on the RCF were circulated and reviewed. One proposal was from Fuller Sugar House, and the other from Adirondack Management, LLC. It was suggested that the commissioners review each proposal for more complete discussion at the October meeting. It was recommended that both bidders be available to meet and answer questions at that meeting.
- IV. Five proposals for Foresters for the RCF were received from the RFP. Since most of the proposals include pricing that differed from the RFP, all the bidders will be sent a letter requesting a billing structure that conforms to the RFP. These revised bids will be reviewed at the October meeting.
- V. Invoices for Salmon press of \$660 were approved for advertising the RFP for maple sugar tapping. Legal expense from Bernie Waugh of \$90 was approved. White Mountain Lumber provided an invoice for Bog Bridge materials for the Crystal Mine project of \$1,348. An invoice for \$4,839 from Kel-Log was approved for demolition of the Farrar House and

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grading the area. AVRRDD sent an invoice for \$3,945.63 to cover tipping fees for materials removed from the Farrar House. Membership in the Tree Farm cost \$205.50. Berlin Insulation sent two invoices for mowing, one for the road areas of \$6,180 and the other to mow the meadows along the Israel River and Farrar Farm of \$1,170.

- VI. Doug Mayer brought in copies of the final draft of the Interpretive Trail guide. It was suggested and approved that a stylized map be made to mimic the RMC map, but have a similar look to the other illustrations. Doug asked that the members to review the final draft and get any comments to him before the next meeting.

With no further business to discuss, the meeting was adjourned at 8:25 PM.

The next meeting will be held Wednesday October 7, 2015 at 7:00 PM in the Randolph Town Hall.